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Apply for a Travel Grant

CINS will reimburse travel to a neutron scattering facility for first-time visits to participate in an experiment. Reimbursement will be up to \$400 per person per trip or actual costs, whichever is less, subject to the availability of CINS funds.

- The travel must be pre-approved in advance of the travel. Please email the CINS Secretary-Treasurer (<http://cins.ca/contact/>) to seek pre-approval and provide the Secretary-Treasurer with a letter of explanation outlining the purpose of the travel.

Eligibility

You are eligible for reimbursement only if you are an undergraduate student, graduate student or a post-doctoral fellow at a university that is an institutional member (<http://cins.ca/about/>) of CINS in good standing. Preference will be given to graduate students.

If you received a travel grant as an undergraduate student, you can receive a subsequent travel grant as a graduate student.

Claims

You must personally submit a reimbursement claim within two months following the travel. The claim must include:

- Pre-approval correspondence
- Original receipts in order to justify the amount being claimed (\$400 or less)
- Boarding passes if the claim includes airfare

Original receipts will not be returned.

Claims should be mailed to the CINS Secretary-Treasurer (<http://cins.ca/contact/>).



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