

**Canadian Institute for Neutron Scattering (CINS)
Minutes of the Annual General Meeting (AGM)
2016 October 14-15
McMaster University, Hamilton, ON**

The Annual General Meeting (AGM) of the Canadian Institute for Neutron Scattering (CINS) was open to all CINS members, guests and interested parties.

Present at the 2016 meeting were CINS President Chris Wiebe, CINS Board Directors Bruce Gaulin, Thad Harroun and Niki Schrie (Secretary-Treasurer). In addition were approximately 15 members and guests, including members of the Science Council (Zahra Yamani, Carl Adams, Maikel Rheinstadter), Institutional representatives, including professors, students and other science professionals.

Friday, October 14, 2016

The 2016 CINS AGM registration and opening session convened at 1:30 PM. Opening remarks were made by CINS President, Professor Chris Wiebe.

CINS BUSINESS – Reports, Election of Science Council and Other Business

Approval of the Agenda

It was moved, seconded and unanimously carried – that the agenda be approved.

Approval of AGM Minutes (2015)

It was moved, seconded and unanimously carried - that CINS approve the 2015 Minutes from the AGM.

Review Actions Arising from Minutes (2015)

2015 Action: Members voted to request Chris Wiebe to confirm permission from the Fedoruk Centre, to post the VINS document on the CINS website. **2016 Update:** Permission from the Fedoruk Centre was granted and the VINS document was posted on the CINS website earlier in 2016.

2015 Action: Thad Harroun agreed to lead a committee to bring recommendations to improve communication. The attendees felt that a review of the bylaws is premature at this time. **2016 Update:** Thad reported there had been no progress on this item.

Action: Members voted to support the general principles described in the Committee's report, exploring how to manage a neutron gap with access to alternative sources, and laying the groundwork for a new domestic neutron source.

Action: Members voted to request John Root to connect with Karen Chad to explore the University of Saskatchewan's willingness to champion a future of Neutron Scattering for Canada and lead the formation of the virtual institute. **2016 Update:** John Root and Dean Chapman will give a follow up presentation (on the agenda).

Professor Chris Wiebe, President, Canadian Institute for Neutron Scattering (CINS) chaired a session/discussion on "**Beyond the Neutron Gap**". **Action:** Members voted to request John Root and Chris Wiebe to connect with the Canadian Foundation for Innovation (CFI), to brief and seek advice about securing a future for Neutron Scattering in Canada. **2016 Update:** Chris Wiebe, John Root and Bruce Gaulin met with NSERC/CFI in January 2016.

Board Membership – There was insufficient institute membership representative presence at the AGM in order to be able to vote in new CINS Board Members, as per the CINS Bylaws. A separate teleconference will need to be established for all institutional members to vote on new board members. **Action:** Chris Wiebe. **2016 Update:** Chris reported there had been no progress on this item.

Treasurer's Report

On behalf of Niki Schrie, Secretary-Treasurer for CINS, Chris Wiebe presented the slides prepared by Niki with respect to current institute membership and financial transactions by CINS since November 1, 2015. Niki Schrie's slide deck can be found in **Appendix XX**.

Travel Grants

- It was moved, seconded and unanimously carried - that the travel grant policy be revised to include eligibility for undergrad students.
- It was moved, seconded and unanimously carried – that receiving a travel grant as an undergraduate student does not preclude receiving a subsequent travel grant as a graduate student.
- It was moved, seconded and unanimously carried – that the reference to travel to "CNBC" be changed to "a neutron scattering facility".

There were some questions regarding the slides on financial transactions, the review engagement and some feedback regarding affiliations of students being incorrect on travel grant slide.

Action: Niki to revise and attach correct version to AGM Minutes.

Nominees/Elections for Science Council Members

Science Council members rolling off were: Zahra Yamani and Maikel Rheinstadter. Carl Adams remains.

It was moved, seconded and unanimously carried that Dimitry Sediako, Young-June Kim and Jennifer Sears be voted in as CINS Science Council members.

Next CINS AGM Location

There was some discussion around location of the 2017 AGM.

It was moved, seconded and unanimously carried – that CINS explore possible Eastern locations (Antigonish, Halifax) for the 2017 CINS AGM.

After conclusion of the CINS Business portion of the meeting, presentations were made as follows:

Dr. John Root, Director, Canadian Neutron Beam Centre (CNBC) presented “**Status and Future of CNBC**”. John Root’s slide deck can be found in **Appendix XX**.

Professor Bruce Gaulin, McMaster University reported on “**Planning Meeting for Next CFI Competition**”.

Dr. Dan Neumann, from the NIST Center for Neutron Research (NCNR) presented “**Recent Progress and Prospects**”.

Saturday, October 15, 2014

Opening remarks and introduction of speakers were made by CINS President, Professor Chris Wiebe.

Dr. Andreas Schreyer, Director, European Spallation Source (ESS) presented “**The ESS Project**”.

Professor Kim Leffman presented “**Danish Instruments at the ESS**”.

Dr. Paul Langan, Associate Lab Director and Dr. Ken Herwig, Deputy Project Manager Spallation Neutron Source at Oak Ridge National Laboratory (ORNL) presented “**Recent Progress and Prospects at the SNS**”.

Professor Dean Chapman, Science Director, Canadian Light Source (CLS) and Dr. John Root, Director, Canadian Neutron Beam Centre (CNBC) presented “**Saskatchewan Neutron Initiative**”. Dean Chapman and John Root’s slide deck can be found in **Appendix XX**.

It was moved, seconded and unanimously carried – members voted in favor of a resolution to support the “Saskatchewan Neutron Initiative”.

It was moved, seconded and unanimously carried – CINS recommends that the University of Saskatchewan (via VP Karen Chad) explore engagement with McMaster University (via VP Rob Baker) as a first step.

Professor Bruce Gaulin, McMaster University , Chris Heysel, Director of Nuclear Operations & Facilities McMaster Nuclear Reactor and Dr. Zin Tun, Principle Research Officer, Canadian Neutron Beam Centre presented **“Update on McMaster Nuclear Reactor”**.

Professor Chris Wiebe, CINS President presented **“Canadian Neutron Scattering 2016-2036”**.

The agenda did not allow time for the discussion scheduled on the agenda titled **“Future of CINS** (Daniel Banks, Bruce Gaulin, Chris Wiebe, Zahra Yamani).

Report on Election of Board Members

There was an “In Camera” meeting held from 12:30-12:50 PM which included the CINS Institutional Representatives.

Professor Chris Wiebe announced the results of the institutional in camera vote to those present at the CINS AGM as follows: (terms to be decided at next board meeting):

- Chris Heysel, McMaster Nuclear Reactor (MNR)
- Professor Dean Chapman, Canadian Light Source (CLS)
- Professor Dominic Ryan, McGill University
- Professor Chris Wiebe, University of Winnipeg

Nominations/Election for CINS President

By way of acclamation, Professor Thad Harroun, Brock University was elected the new President of CINS.

Motion to Adjourn

Chris Wiebe motioned to adjourn the meeting at 4:15 PM.