

**Canadian Institute for Neutron Scattering (CINS)
Minutes of the Annual General Meeting (AGM)
2015 November 13 & 14
University of Saskatchewan, Saskatoon, SK**

The Annual General Meeting (AGM) of the Canadian Institute for Neutron Scattering (CINS) was open to all CINS members, guests and interested parties.

Present at the 2015 meeting were CINS President Chris Wiebe, CINS Board Directors John Root, Bruce Gaulin and Thad Harroun. Participating by phone/video was Niki Schrie (Secretary-Treasurer). In addition were approximately 30 members and guests, including members of the Science Council, Institutional representatives, including professors, students and other science professionals.

Friday, November 13, 2015

The 2015 CINS AGM registration and opening session convened at 1:00 PM. Opening remarks were made by Dr. Karen Chad, Vice-President Research from the University of Saskatchewan and also from the CINS President, Professor Chris Wiebe.

Dr. Neil Alexander from the Sylvia Fedoruk Centre for Nuclear Innovation led a discussion on: ***“Fostering Neutron Scattering in Canada after the NRU closes in 2018”***, with reference to a concept paper prepared for the University of Saskatchewan and the Sylvia Fedoruk Centre for Nuclear Innovation, by Dr. Daniel Banks, Canadian Neutron Beam Centre (CNBC). Daniel Banks’ concept paper (known as “VINS”) can be found in **Appendix A** or at <http://www.cins.ca/docs/vins.pdf> - **Action**: Members voted to request Chris Wiebe to confirm permission from the Fedoruk Centre, to post the VINS document on the CINS website.

The keynote speaker was Dr. Jens Dilling from TRIUMF.

A wine and cheese reception followed.

Saturday, October 15, 2014

Dr. John Root, Director, Canadian Neutron Beam Centre (CNBC) presented an ***“Update on AECL Restructuring and the Canadian Neutron Beam Centre”***. John Root’s slide deck can be found in **Appendix B**.

Professor Chris Wiebe, President, Canadian Institute for Neutron Scattering (CINS) presented the ***“Status of Neutron Scattering in Canada as seen by the President of CINS”***. Chris Wiebe’s slide deck can be found in **Appendix C**.

Dr. Zin Tun, Principal Research Officer, Canadian Neutron Beam Centre (CNBC) presented a ***“Report by the Committee on Options for a Future Neutron Source”***. The Committee’s Report can be found in **Appendix D** or at

<http://www.cins.ca/docs/agm2015/Report%20to%20CINS.pdf> – **Action**: Members voted to support the general principles described in the Committee’s report, exploring how to manage a neutron gap with access to alternative sources, and laying the groundwork for a new domestic neutron source.

Chris Heysel, Director, Nuclear Operations & Facilities from McMaster University presented the “**McMaster University Nuclear Facilities Overview**”. Chris Heysel’s presentation can be found in **Appendix E**.

Dr. Robert Lamb, CEO from the Canadian Light Source (CLS) gave a presentation about the impact of this major beam-research facility on science, technology and society.

Professor Chris Wiebe, President, Canadian Institute for Neutron Scattering (CINS) chaired a session/discussion on “**Now to 2020**”.

Resolution: Members voted to endorse the concept of a virtual institute for neutron scattering presented in the concept paper.

Action: Members voted to request John Root to connect with Karen Chad to explore the University of Saskatchewan’s willingness to champion a future of Neutron Scattering for Canada and lead the formation of the virtual institute.

Professor Chris Wiebe, President, Canadian Institute for Neutron Scattering (CINS) chaired a session/discussion on “**Beyond the Neutron Gap**”. **Action**: Members voted to request John Root and Chris Wiebe to connect with the Canadian Foundation for Innovation (CFI), to brief and seek advice about securing a future for Neutron Scattering in Canada.

CINS BUSINESS – Reports, Election of Science Council and Other Business

A. Approval of the Agenda

It was moved, seconded and unanimously carried – that the agenda be approved.

B. Approval of AGM Minutes (2014)

It was moved, seconded and unanimously carried - that CINS approve the 2014 Minutes from the AGM.

C. Review Actions Arising from Minutes (2014)

XXXXX

D. Treasurer's Report

On behalf of Niki Schrie, Secretary-Treasurer for CINS, Chris Wiebe presented the slides prepared by Niki with respect to current institute membership and financial transactions by CINS since 2014. Niki Schrie's slide deck can be found in **Appendix F**.

E. New Board Members and Nominees for Science Council Membership

Board Membership – There was insufficient institute membership representative presence at the AGM in order to be able to vote in new CINS Board Members, as per the CINS Bylaws. A separate teleconference will need to be established for all institutional members to vote on new board members. **Action**: Chris Wiebe

Science Council Membership – Science Council members Jamie Noël and Harlyn Silverstein terms have now expired. Carl Adams expressed interest in being part of the Science Council – all were in favor – carried. **Action**: Niki Schrie to ensure the website is updated, removing Jamie and Harlyn, adding Carl. **Action**: Chris – Science Council needs a student member.

F. CINS Governance & Structure

Chris Wiebe presented a report around CINS Governance Structure, provided to him by the CINS Science Council. The Science Council indicated they would like the bylaws reviewed, and want improved communications between the Science Council and the Board of Directors. The slide deck can be found in **Appendix G**. **Action**: Thad Harroun agreed to lead a committee to bring recommendations to improve communication. The attendees felt that a review of the bylaws is premature at this time.

G. Next CINS AGM Location

Some discussion around location of the 2016 AGM, a possibility is McMaster University, Hamilton, ON, aiming for a date at the end of 2016 October. **Action**: Chris

H. Motion to Adjourn

Chris Wiebe motioned to adjourn the meeting at 6:08 PM.

****Please note that due to technical difficulties during the meeting (no audio), there are some gaps in the records of the minutes.**